

PROF. V.RAMESH KUMAR
I/c Director



DEPARTMENT OF PUBLICATIONS & PRESS
OSMANIA UNIVERSITY
HYDERABAD – 500 007.

No. 1373/EH/Press/OU/2024

Dated: 09-12-2024

To,
All the Principals/Administrative Officers,
Osmania University,
Hyderabad.

Sub:- Dept. of Publications & Press, O.U. – Supply of Informatica and Calendars for the year 2025 – Reg.

Sir,

This is to inform you that the Dept. of Publications & Press, O.U. will supply University Informatica & Calendars for the year 2025.

The Prices of these items are as follows:

- | | |
|--------------------|----------------|
| 1) Informatica | @Rs.100/- each |
| 2) Calendar | @Rs.100/- each |
| 3) Executive Diary | @Rs.500/- each |

Printing of **Executive diary** for officials will be done against booking the O.U. Press at Rs.500/- each. However, the **Executive diary** will be distributed from the **Stationery & Stores section, Administrative Building, O.U.**

To avoid last minute inconvenience, you are requested to send your requisition at the earliest along with cash/Cheque duly crossed for the required amount in the favour of "**The Director, Dept. of Publications & Press, O.U.**"

Yours sincerely,



I/c DIRECTOR

DIRECTOR

Dept. of Publications & Press, O.U.

Copy to:

- 1) All the Administrative Officers O.U.
- ✓ 2) The Director, Infrastructure, O.U. with a request to place the circular on O.U. website.